

COAST's Travel Training Pass Policy

Effective January 1, 2017

COAST offers free travel training passes to individuals with disabilities who require assistance learning how to navigate the COAST bus system, and to their trainers. Please read the following details of our policy pertaining to Travel Training Passes.

Passes for Trainers:

- COAST will provide free Travel Training Passes to trainers employed by, or volunteering for, a registered tax-exempt organization (e.g. nonprofit, government, etc.) that provides transit training to their clients and/or students with physical, mental, or cognitive disabilities.
- Free Travel Training Passes for trainers may only be used by the person to whom they are issued, and will expire six months after the date they are issued. Trainers can request a new pass at the end of the six month period.
- Travel Trainers may only use their pass when boarding with a travel training student.

Passes for Trainees:

- COAST will issue one free two-month Travel Training Student pass to trainees/students with physical, mental, or cognitive disabilities who are participating in a travel training program.
- Once this free two-month pass has expired, participants of travel training programs must pay fare or purchase a COAST ticket or pass to continue riding.
- Travel Training Student Passes must be requested by the organization that is providing the travel training, not by the student(s) themselves.

To request travel training passes:

- Training Passes must be requested by a valid tax-exempt organization.
- Requests can be sent to <u>reception@coastbus.org</u>, or made by contacting COAST's Ticket and Pass Sales Desk at 603-743-5777, Ext. 121.
- Please be sure to provide us with the full first and last names of all Trainers and Trainees who
 will require passes. Please be sure to specify which names belong to trainers, and which belong
 to trainees, as the passes are different.

COAST offers a variety of purchasable bus tickets and passes. Please see the attached Fare Media Quick-Reference Sheet for more information.

Please feel free to contact us at 603-743-5777, Ext. 121 with any additional questions regarding this policy.